

STUDENT ENROLMENT FORM

Course Name (Qualification/Unit):	Course Date(s):	
	Course Location:	

Unique Student Identifier (USI):												Please BLOCK write USI #
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IOGTA can be prevented from issuing you with a nationally recognized VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI you can apply for it directly at <http://www.usi.gov.au/create-your-usi/>

If you would like IOGTA to apply for a USI on your behalf, please request a 'Unique Student Identifier (USI) Creation Form'.

Title (please circle):	Mr / Mrs / Ms / Miss / Other _____	Gender (please tick):	<input type="checkbox"/> M	<input type="checkbox"/> F	<input type="checkbox"/> Other
Given Name:		Middle Name:			
SURNAME:		Date of Birth:	/	/	/

Mobile Number:		Work Number:			
Email:		Home Number:			
Postal Address:		State:		Postcode:	
Residential Address:		State:		Postcode:	

Employer/Company Name:					
Authorised contact person:		Email:			

Who will be paying for the course? IOGTA's payment terms/conditions and refund policy is available at www.iogta.wa.edu.au	<input type="checkbox"/> Self	Payment accepted in person at your local IOGTA officer or via Electronic Funds Transfer (EFT) to: <div style="border: 1px solid black; padding: 5px; margin: 5px 0;">Indian Ocean Group Training Association BSB: 036 189 Account: 126 786 Reference: "Your Name"</div>
	<input type="checkbox"/> CDP Provider	Provider Name: _____
	<input type="checkbox"/> Employer	Is a purchase order required? <input type="checkbox"/> Yes <input type="checkbox"/> No

Privacy Notice

Under the *Data Provision Requirements 2012*, Indian Ocean Group Training Association (IOGTA) is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by IOGTA for statistical, regulatory and research purposes. IOGTA may disclose your personal information for these purposes to third parties, including:

- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer – if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER;
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing statements of attainment or qualification, and populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including programme administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may

opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

Some courses are delivered by Third Parties on behalf of IOGTA. Third Parties are contracted to and monitored by Site Skills Training and are required to comply with IOGTA's Policies and Procedures, the Standards for Registered Training Organisations 2015, the Privacy Act 1998 and the National Privacy Principles.

Student Declaration and Consent

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

I give permission for IOGTA and Third Parties contracted to IOGTA to take my photo & reproduce my image for licencing or ID purposes, assessments and marketing purposes.

I give permission for my employer to receive a copy of my Certificate, Statement of Attainment or record of results should they request it.

I declare that I have been provided with access to a copy of IOGTAs student information guide and information relating to the course nominated on this enrolment form, electronically via IOGTA's website www.iogta.wa.edu.au

Student signature: _____ Date: _____

Parent/Guardian signature*: _____ Date: _____

*Parental/guardian consent is required for all students under the age of 18.

1	Country of Birth:	<input type="checkbox"/> Australia <input type="checkbox"/> New Zealand <input type="checkbox"/> Malaysia <input type="checkbox"/> Other – please specify: _____	
2	City of Birth:		
3	Are you an Australian Citizen?	<input type="checkbox"/> No <input type="checkbox"/> Yes	
4	Are you of Aboriginal or Torres Strait Islander origin?	<input type="checkbox"/> No <input type="checkbox"/> Yes, Aboriginal <input type="checkbox"/> Yes, Torres Strait Islander	
5	Of the following categories, which BEST describes your current employment status? (Tick ONE box only)	<input type="checkbox"/> Full-time employee <input type="checkbox"/> Part-time employee <input type="checkbox"/> Self-employed – not employing others <input type="checkbox"/> Self-employed – employing others <input type="checkbox"/> Unemployed – seeking part-time work <input type="checkbox"/> Unemployed – seeking full-time work <input type="checkbox"/> Not employed – not seeking employment	
6	Do you speak a language other than English at home?	<input type="checkbox"/> No, English only <input type="checkbox"/> Yes, Other – Please specify _____	
7	How well do you speak English?	<input type="checkbox"/> Very Well <input type="checkbox"/> Well <input type="checkbox"/> Not Well <input type="checkbox"/> Not at all	
8	Do you require assistance with English during your training?	<input type="checkbox"/> No <input type="checkbox"/> Yes	Office Use Only If yes – please identify assistance type provided to the participant: <input type="checkbox"/> Informal translation assistance <input type="checkbox"/> Formal translation assistance <input type="checkbox"/> Additional support from Trainer
9	Are you still enrolled in secondary or senior secondary education?	<input type="checkbox"/> No <input type="checkbox"/> Yes – School name: _____	
10	What is your highest COMPLETED school level? (Tick ONE box only)	<input type="checkbox"/> Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent	<input type="checkbox"/> Year 8 or below <input type="checkbox"/> Never attended school Year of completion: _____

